## **Exciting Career Opportunity!**

# We are currently looking for a suitable candidate to fill a vacant position of Recovery Manager at the Head Office, in Dar es Salaam

#### Duties and Responsibilities:

- To identify accounts which are above sanctioned limits or expiry of limits where full compliance of terms of sanction remains pending or showing other early and late warning signals that causes concern.

- Developing of collection strategies to minimize bad portfolio.
- Ensuring NPL is effectively managed for maximum recoveries.
- Monitoring and controlling performance of debt collectors appointed by the Bank.
- Visiting customers to evaluate business progress and their ability to pay before necessary actions are taken.
- Turn around non-performing portfolio to performing portfolio.
- Identifying accounts for filing of suits.
- Attending court hearing sessions as Bank's witness.
- Provide ongoing couching to subordinates in portfolio management skills.

#### Key Competency Requirements:

- Extensive knowledge on portfolio management.
- Understanding on credit process flow.
- Having wide understanding of the Tanzanian market.
- Excellent verbal and written communication skills with the ability to interact effectively with people at all

levels.

- Good negotiation skills.
- Excellent Relationship Management skills.
- Ability to work in a team and motivate others to achieve the desired goals.
- Ability to work in dynamic conditions and transition quickly.
- Proactive.

#### Qualifications and Experience Required:

- Holder of University Degree in Banking, Finance, Business Administration, or any other related field.

- Minimum of 5 years' work experience in Banking specifically in portfolio management.

Deadline for submission of application is Tuesday, 16th March 2021.

All applications should be done through jobs@amanabank.co.tz

Only shortlisted candidates will be contacted.

### Customer Service 0657 980 000 (•) 0657 980 000 f /amanabanktz (•) /amanabank

